**Setting Up a VPN Connection**

**1.** Start the Network And Sharing Center by right-clicking Start ➢ Control Panel ➢

Network

And Sharing Center.

**2.** Choose the Set Up A New Connection Or Network link.

**3.** Choose Connect To A Workplace. Click Next.

**4.** Choose the Use My Internet Connection (VPN) option.

**5.** The Connect To A Workplace screen appears. You need to type in the TCP/IP address

of a VPN Server and name this VPN connection. In this window, you also have the

ability to use a smart card, to allow other people to use this connection, and to set up

the VPN but not connect at this time (the option I chose). After you type in a TCP/IP

address and name the VPN connection, click Next.

**6.** The next screen asks you for your logon credentials. Type in your username, password,

and domain name. Click Create.

Now that the connection is created, I’ll show you the steps needed to use it.

**7.** In the lower-right corner, click your network connection.

**8.** A box appears showing your connections. To connect to the VPN connection, choose

the corresponding link.

**9.** When the Connect dialog box appears, make sure your username, password, and

domain name are present and click the Connect button.

**10.** After the connection is established, close it and close the Network and Sharing Center.